

Mosquito and Vector Management District

Credit Card Audit Report

August 22, 2011



Table of Contents

Mosquito and Vector Management District – Credit Card Audit

<i>Summary & Conclusion</i>	1
---------------------------------	---

<i>Detailed Findings & Recommendations</i>	3
--	---

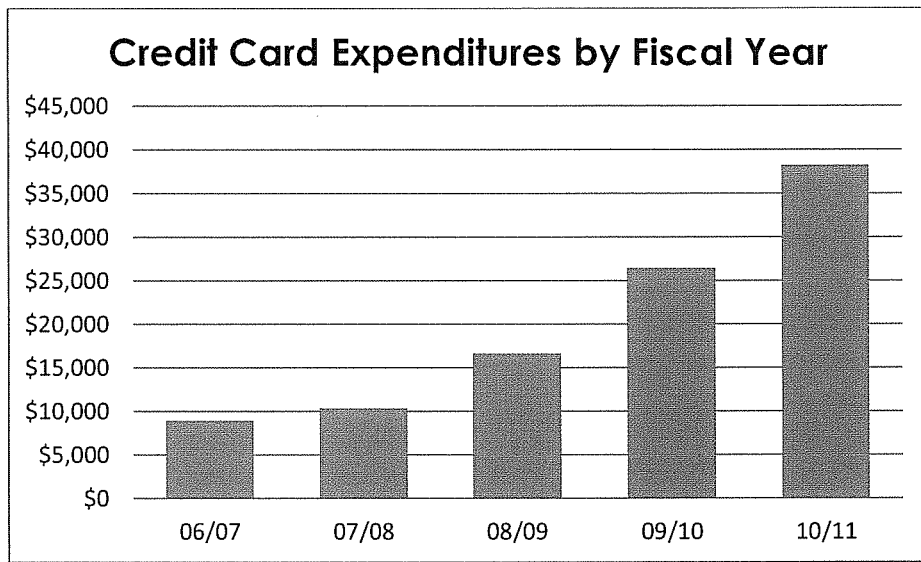
Finding 1 – Itemized Receipts	3
Finding 2 – Non-reimbursable Expenditures	4
Finding 3 – Excessive Tips.....	4
Finding 4 – Non-District Related Expenditures.....	5
Finding 5 – Local Breakfast and Coffee	6
Appendix A.....	8
Appendix B.....	29

Summary & Conclusion

Mosquito and Vector Management District – Credit Card Audit

In July of 2011, we received information that an employee’s credit card charges at the Mosquito and Vector Management District were potentially excessive and non-business related. As a response to this information, we performed an audit of the Mosquito and Vector Management District’s (the District) credit card charges. The District also retained an external public accounting firm to audit its credit card activity for the fiscal year ended June 30, 2011.

Credit card transaction history over the past five years is depicted below. The employee was hired in October of 2008.



As depicted in the chart above, the District’s total credit card expenditures increased by approximately 328% from fiscal year ended June 30, 2007.

SCOPE

Our audit focused on the employee’s credit card charges incurred on the credit card statements from June 22, 2010 to June 22, 2011. We examined a sample of 55 credit card transactions, amounting to approximately \$4,356, to determine whether adequate supporting documentation existed and if the business purpose appeared reasonable.

A complete listing of the employee’s credit card purchases during this period is included at Appendix A. The audit sample, including time of purchase and business purpose (as stated by the employee) on the receipt, is included at Appendix B.

The limited amount of itemized receipts, accompanied by a lack of supporting information noted on the receipts made the analysis of the business legitimacy of the transactions difficult. Thirty

Summary & Conclusion

Mosquito and Vector Management District – Credit Card Audit

of the 55 items reviewed did not contain itemized receipts. Of the transactions without itemized receipts, a majority were for local restaurants including:

<u>Restaurant</u>	<u>Amount</u>
Z's Tap House	\$ 152.40
Arigato Sushi	\$ 150.15
The Brew House	\$ 120.22
Four Seasons Biltmore	\$ 78.34
Edomasa Restaurant	\$ 77.09
Something's Fishy	\$ 64.73
Red's Wine Bar	\$ 51.70
Derf's Café	\$ 43.50
Palmeri's Cocktail Lounge	\$ 27.00

CONCLUSION

Our examination of the Mosquito and Vector Management District's credit card transactions demonstrated the following: 1) significant deficiencies in the District's existing travel and expense reimbursement policy, 2) the purchase of unallowable items by the employee, 3) a lack of transparency in expenditures charged to the credit card, 4) a lack of oversight by the Board of Trustees, and 5) the use of the credit card for business expenses unrelated to the District.

The District's Board of Trustees' response to the audit findings is included in the "Views of Responsible Officials" section(s) throughout this report.

Detailed Findings & Recommendations

Mosquito and Vector Management District – Credit Card Audit

DETAILED FINDINGS AND RECOMMENDATIONS

Finding 1 – Itemized Receipts

According to IRS Publication 463, to qualify as a business-related reimbursable expense, documentary evidence must support purchases over \$75. Thirteen of the 30 items without itemized receipts were for purchases greater than \$75. Additionally, IRS regulation states that documentary evidence will only be considered adequate if it shows the amount, date, place, and essential character of the expense. For business meals, the documentary evidence must include the names of the attendees and the business matters discussed. We noted 36 instances where the documentary evidence retained by the District did not contain one or more of these items.

Recommendation: In order to determine compliance with District policy, we recommend that the Board require that itemized receipts and other IRS required documentation be provided and retained for all credit card and travel expenses. Furthermore, the District’s travel policy should be revised to require that expense reimbursement request forms, which should be designed to capture required information, be completed for credit card purchases.

Views of Responsible Officials:

Agree with this finding of deficiency in receipt documentation. On October 14, 2011, the MVMD formally adopted a District Credit Card Usage and Reporting Policy to address this issue. The new credit card policy supplements the District’s existing travel and expense reimbursement policy.

The new credit card policy requires that “all charges made on a District issued credit card must be accompanied by an original itemized receipt with description of business purpose for the expense(s).” Furthermore, “all charges on an individual credit card statement must have attached backup documentation that justifies the business expense. Staff will complete the credit card expenditure reconciliation form to document the name of employee, date, vendor list of items purchased, justification for the purchase, and total amount of the purchase.” Additionally, for charges on a credit card related to business travel, staff should “complete the travel documentation form detailing the purpose of the trip, itinerary, itemized expenses, mode of travel, and total miles driven if a District vehicle is utilized.”

Detailed Findings & Recommendations

Mosquito and Vector Management District – Credit Card Audit

Finding 2 – Non-reimbursable Expenditures

The District’s travel reimbursement policy does not allow reimbursement of certain expenditures including alcoholic beverages, laundry, personal hygienic, medicinal, or other related personal items and personal telephone calls. In our sample, we noted the following items were purchased:

- Alcoholic beverages
- Children’s meals
- Sunblock
- Clothing (golf shoes and hat)
- Power bars
- Hotel movies

Although the employee did not always provide us with itemized receipts, we obtained itemized receipts by contacting three businesses. On these receipts, we noted purchases of children’s meals and alcoholic beverages amounting to \$49.90 and \$78.75, respectively. Therefore, in consideration of the types of restaurants frequented, and the lack of itemized receipts retained, we anticipate that there are other charges of these types.

Recommendation: We recommend that the District Board of Trustees obtain itemized receipts for all purchases made by the employee and require that the District be reimbursed for all charges that do not comply with the District’s travel and expense reimbursement policy.

Views of Responsible Officials:

Agree with this finding as the employee has acknowledged that alcoholic beverages and children’s meals may have been expensed to the District as part of meals when traveling or at local dinner meetings. The expenditures for meals while traveling or at local dinner meetings from June 1, 2010 to June 30, 2011 total \$3,921.33. As a gesture of good faith and because the precise amount of alcoholic beverage and children’s meal purchases cannot be readily determined, the employee has agreed to reimburse the District for 10% of these charges which equals \$392.13.

The District’s revised credit card policy requires that itemized receipts be provided as supporting documentation for all credit card purchases and that documentation be reviewed on a monthly basis by the General Manager for purchases made by staff and by the President of the Board for all purchases made by the General Manager. It also disallows purchases of alcoholic beverages.

Finding 3 – Excessive Tips

Two items in our sample included tips of 25% or greater on meals charged to the District’s credit card. A tip of \$30 on an after-tax meal amount of \$119.47 was noted, as well as a tip of \$30 on

Detailed Findings & Recommendations

Mosquito and Vector Management District – Credit Card Audit

an after-tax meal amount of \$131.16. The IRS does not publish specific guidelines stating exactly how much an individual can tip on a meal. However, a person cannot deduct a meal that is lavish or extravagant. This general rule also applies to tips left on a meal.

Recommendation: We recommend that for business meals, the District require that employees utilize an average tipping rate of 15%-20%.

Views of Responsible Officials:

Agree with this finding as it relates to specific instances of excessive tipping. The MVMD has formally adopted a District Credit Card Usage and Reporting Policy to address this issue.

The formally adopted District Credit Card Usage and Reporting policy specifies that “tips for meals while on legitimate District business shall be limited to an average of 15% to 20%.”

Finding 4 – Non-District Related Expenditures

Seven items in our sample amounting to \$264.25 were incurred by the employee while acting as a Human Services Commission committee member, a position unrelated to District business. For example, we noted one instance where the employee charged \$150.15 to the District’s credit card for a Human Services Commission dinner at Arigato Sushi. The District should not reimburse expenses that are not for official business of the District.

Recommendation: We recommend the employee reimburse the District for all purchases that were paid by the District while working as a committee member for the Human Services Commission.

Views of Responsible Officials:

Agree with this finding on disallowing District credit card usage for non-District related expenditures. The employee feels that their work on the Human Services Commission (HSC) is related to District business in respect to promoting the District, educating the community with respect to the District’s functions, and establishing relationships with leaders in the non-profit sector throughout Santa Barbara County which can be used to advance the District’s public health objectives. The promotion of the District has been an ongoing directive of the Board of Trustees to the employee. It appears that the expenditures discussed in ‘Finding 4’ are related to the employee’s attempts to follow the Board of Trustees directive. It should also be noted that, at the time of these expenditures, there was no express District policy against meal purchases for local travel, or a requirement for prior authorization for business lunch meetings. Nevertheless, the employee has been advised that future expenditures of this nature will not be paid for or reimbursed by the District. Total expenditures for meals associated with local business travel for the period June 1, 2010 through June 30, 2011 were \$838.31. As a gesture of good faith, the

Detailed Findings & Recommendations

Mosquito and Vector Management District – Credit Card Audit

employee has agreed to reimburse the District for 50% of these expenditures for a total of \$419.16.

In addition, the MVMD has formally adopted a District Credit Card Usage and Reporting Policy to address these issues.

The provisions of this policy stipulate that “meals incurred on travel within the District boundaries are the responsibility of the individual and therefore may not be purchased with the District credit card.” The policy specifically details that “working business meals involving an individual(s) who is/are not an employee of the District but is/are engaged in business activities with the District may be placed on the District credit card if prior authorization is obtained from the General Manager by staff or President of the Board or his/her designee by the General Manager prior to incurring the expense.”

Finding 5 – Local Breakfast and Coffee

The District has a generous policy which allows for expense reimbursement while on local travel within a 12 hour period. It appears that the employee took advantage of this policy by purchasing breakfast and coffee locally 25 times during the fiscal year. As listed in Appendix A, the total purchases for local breakfast and coffee amounted to \$229.04.

Recommendation: We recommend that the District employ a stricter policy over local travel.

Views of Responsible Officials:

Agree with this finding on restricting purchases of meals over the course of local travel. At the time of these expenditures there was no express District policy against meal or coffee purchases for local travel, in relation to District business; and each of these purchases occurred while traveling to and/or from business meetings. Nevertheless, the employee has been advised that future expenditures of this nature will not be paid for or reimbursed by the District. Total expenditures for meals or coffee associated with local business travel for the period June 1, 2010 through June 30, 2011 were \$465.03. As a gesture of good faith, the employee has agreed to reimburse the District for 50% of these expenditures for a total of \$232.52.

In addition, the MVMD has formally adopted a District Credit Card Usage and Reporting Policy to address these issues.

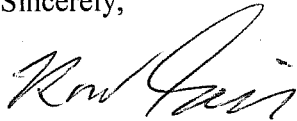
As detailed in ‘Finding 4,’ the MVMD’s revised credit card policy disallows employee purchases of “meals incurred on travel within District boundaries.”

Detailed Findings & Recommendations

Mosquito and Vector Management District – Credit Card Audit

We appreciate the courtesy extended to us by the District and your Board. If we can be of further assistance, please contact us at (805) 568-2100.

Sincerely,



Robert W. Geis, CPA
Auditor-Controller

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
June 22, 2010 Statement - Paid on July 27, 2010				
5/25/10	Tuesday	Tri County Auto Glass	Santa Barbara, CA	\$392.81
6/2/10	Wednesday	Blenders in the Grass	Montecito, CA	\$5.25
6/2/10	Wednesday	Mandarin Palace	Santa Barbara, CA	\$57.70
6/2/10	Wednesday	Royal Cut	Ontario, CA	\$56.77
6/2/10	Wednesday	Starbucks	Santa Barbara, CA	\$11.25
6/2/10	Wednesday	Union 76	San Fernando, CA	\$46.50
6/3/10	Thursday	El Rancho Market	Solvang, CA	\$2.99
6/4/10	Friday	Coffee Cat	Santa Barbara, CA	\$4.75
6/4/10	Friday	FedEx	Tennessee	\$120.66
6/4/10	Friday	Our Daily Bread	Santa Barbara, CA	\$11.58
6/8/10	Tuesday	Blenders in the Grass	Montecito, CA	\$5.75
6/9/10	Wednesday	Derf's Café	Santa Barbara, CA	\$25.00
6/9/10	Wednesday	Starbucks	Santa Barbara, CA	\$6.80
6/10/10	Thursday	Derf's Café	Santa Barbara, CA	\$46.50
6/10/10	Thursday	Educated Car Wash	Santa Barbara, CA	\$56.81
6/13/10	Sunday	Conserve Fuel	Santa Barbara, CA	\$40.00
6/13/10	Sunday	Gelson's Markets	Santa Barbara, CA	\$72.90
6/15/10	Tuesday	F. McLintocks	Shell Beach, CA	\$47.90
6/15/10	Tuesday	Jamba Juice	Santa Maria, CA	\$5.00

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
6/16/10	Wednesday	Cantwell's Market	Summerland, CA	\$16.04
6/17/10	Thursday	Techease Computer Solutions	Santa Barbara, CA	\$43.50
			Total	\$1,076.46
July 22, 2010 Statement - Paid on November 1, 2010				
6/21/10	Monday	Vons Fuel	Goleta, CA	\$45.64
6/22/10	Tuesday	FedEx	Tennessee	\$116.40
6/23/10	Wednesday	Verizon Wireless	Santa Barbara, CA	\$10.59
6/24/10	Thursday	Jack's Bistro & Famous B	Carpinteria, CA	\$56.72
6/28/10	Monday	amazon.com	Washington	\$3.19
7/8/10	Thursday	Derf's Café	Santa Barbara, CA	\$43.50
7/8/10	Thursday	Shell Oil	Santa Barbara, CA	\$28.26
7/9/10	Friday	Cantwell's Market	Summerland, CA	\$28.94
7/10/10	Saturday	Conserve Fuel	Santa Barbara, CA	\$40.00
7/12/10	Monday	Giavanni's Pizza & Pasta	Santa Maria, CA	\$12.10
7/13/10	Tuesday	FedEx	Tennessee	\$84.86
7/14/10	Wednesday	CSDA (916-442-7887)	California	\$1,573.00
7/14/10	Wednesday	Giovanni's Pizza	Carpinteria, CA	\$50.00
7/14/10	Wednesday	Z's Tap House & Grill	Goleta, CA	\$30.00
7/18/10	Sunday	USA Petroleum	Santa Barbara, CA	\$39.83
7/19/10	Monday	7-Eleven	Carpinteria, CA	\$46.25

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
7/19/10	Monday	Edomasa	Santa Barbara, CA	\$77.09
7/19/10	Monday	Summerland Market & Gas	Summerland, CA	\$20.00
7/21/10	Wednesday	Freebird's	Goleta, CA	\$22.84
			Total	\$2,329.21
August 23, 2010 Statement - Paid on October 29, 2010				
7/21/10	Wednesday	Carl's Jr.	Paso Robles, CA	\$4.97
7/21/10	Wednesday	Shell Oil	Sacramento, CA	\$9.56
7/21/10	Wednesday	Shell Oil	San Bruno, CA	\$45.45
7/21/10	Wednesday	Shell Oil	San Bruno, CA	\$7.62
7/22/10	Thursday	Courtyard By Marriott	Sacramento, CA	\$178.76
7/22/10	Thursday	In-N-Out Burger	San Ramon, CA	\$8.03
7/22/10	Thursday	Jamba Juice	Sacramento, CA	\$6.25
7/22/10	Thursday	O Mally's	Sacramento, CA	\$17.00
7/22/10	Thursday	Shell Oil	Soledad, CA	\$6.54
7/22/10	Thursday	Shell Oil	Soledad, CA	\$34.50
7/23/10	Friday	Paypal Millenchild	California	\$5.00
7/23/10	Friday	Starbucks	Soledad, CA	\$2.00
7/25/10	Sunday	USA Petroleum	Santa Barbara, CA	\$39.21
7/26/10	Monday	Four Seasons Hotels F&B	Santa Barbara, CA	\$78.34
7/26/10	Monday	Uncle Rocco's NY Pizza	Santa Barbara, CA	\$37.25

Mosquito and Vector Management District

Credit Card Audit

Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
7/28/10	Wednesday	Ralphs	Santa Barbara, CA	\$33.42
7/30/10	Friday	Educated Car Wash	Santa Barbara, CA	\$61.33
7/31/10	Saturday	FedEx	Tennessee	\$118.60
8/7/10	Saturday	Vons Fuel	Goleta, CA	\$39.59
8/8/10	Sunday	Amazon Prime	Nevada	\$79.00
8/11/10	Wednesday	Paesano's Pizzeria	Santa Barbara, CA	\$13.05
8/11/10	Wednesday	Palmieri's Cocktail Lounge	Santa Barbara, CA	\$17.00
8/11/10	Wednesday	Palmieri's Cocktail Lounge	Santa Barbara, CA	\$10.00
8/12/10	Thursday	USPS	Summerland, CA	\$18.21
8/12/10	Thursday	Vons Fuel	Goleta, CA	\$47.80
8/13/10	Friday	Starbucks	Santa Barbara, CA	\$7.65
8/16/10	Monday	Stacky's Seaside	Summerland, CA	\$9.97
8/17/10	Tuesday	Café Luna	Summerland, CA	\$31.90
8/17/10	Tuesday	Mandarin Palace	Santa Barbara, CA	\$48.24
8/20/10	Friday	Santa Barbara Hand	Santa Barbara, CA	\$19.99
8/20/10	Friday	Starbucks	Santa Barbara, CA	\$7.65
			Total	\$1,043.88
September 22, 2010 Statement - Paid on October 26, 2010				
8/23/10	Monday	McDonald's	San Buenaventura, CA	\$7.24
8/24/10	Tuesday	Albertsons	Santa Barbara, CA	\$19.05

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
8/24/10	Tuesday	Conserve Fuel	Santa Barbara, CA	\$43.36
8/24/10	Tuesday	Union 76	Carpinteria, CA	\$44.74
8/25/10	Wednesday	Our Daily Bread	Santa Barbara, CA	\$17.50
9/1/10	Wednesday	Vons Fuel	Goleta, CA	\$44.70
9/4/10	Saturday	FedEx	Tennessee	\$174.18
9/8/10	Wednesday	Shell Oil	Santa Barbara, CA	\$43.96
9/8/10	Wednesday	Vons Fuel	Goleta, CA	\$44.00
9/9/10	Thursday	Educated Car Wash	Santa Barbara, CA	\$22.81
9/10/10	Friday	Quantum Cooling Services Rainham	Foreign Currency	\$2,488.27
9/13/10	Monday	Firestone	Santa Barbara, CA	\$638.86
9/14/10	Tuesday	Cantwell's Market	Summerland, CA	\$16.48
9/16/10	Thursday	El Pollo Loco	Santa Barbara, CA	\$7.82
9/17/10	Friday	USA Petroleum	Santa Barbara, CA	\$43.41
9/20/10	Monday	CDW Government	Illinois	\$396.79
			Total	\$4,053.17
October 22, 2010 Statement - Paid on November 1, 2010				
9/22/10	Wednesday	Fresco	Santa Barbara, CA	\$19.86
9/22/10	Wednesday	Starbucks	Goleta, CA	\$4.95
9/25/10	Saturday	Vons Fuel	Goleta, CA	\$39.76
10/4/10	Monday	Community Action Comission	Goleta, CA	\$7.29

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
10/4/10	Monday	Stacky's Seaside	Summerland, CA	\$12.88
10/5/10	Tuesday	Starbucks	Santa Barbara, CA	\$7.65
10/6/10	Wednesday	Conserve Fuel	Santa Barbara, CA	\$44.10
10/6/10	Wednesday	Z's Tap House & Grill	Goleta, CA	\$31.37
10/12/10	Tuesday	CVS Pharmacy	Santa Barbara, CA	\$28.70
10/13/10	Wednesday	The Santa Barbara Independent	Santa Barbara, CA	\$400.00
10/14/10	Thursday	CVS Pharmacy	Santa Barbara, CA	\$4.56
10/14/10	Thursday	El Pollo Loco	Santa Barbara, CA	\$4.72
10/14/10	Thursday	Starbucks	Goleta, CA	\$5.25
10/16/10	Saturday	Vons Fuel	Goleta, CA	\$42.33
10/19/10	Tuesday	McDonald's	Ventura, CA	\$9.07
10/19/10	Tuesday	Starbucks	Goleta, CA	\$7.65
10/20/10	Wednesday	Starbucks	Goleta, CA	\$7.65
10/20/10	Wednesday	Vons Fuel	Goleta, CA	\$45.93
			Total	\$723.72
November 22, 2010 Statement - Paid in advance on July 6, 2010				
10/22/10	Friday	USPS	Summerland, CA	\$2.44
10/22/10	Friday	Sirius XM	New York	\$89.59
10/29/10	Friday	Union 76	Carpinteria, CA	\$46.20
11/2/10	Monday	Jack in the Box	Santa Barbara, CA	\$4.88

**Mosquito and Vector Management District
Credit Card Audit
Appendix A**

Transaction Date	Day of the Week	Vendor	Location	Amount
11/3/10	Tuesday	Starbucks	Cameron Park, CA	\$9.10
11/2/10	Monday	In-N-Out Burger	Salinas, CA	\$7.06
11/3/10	Tuesday	Fatburger	Stateline Nevada	\$9.84
11/3/10	Tuesday	Fatburger	Stateline Nevada	\$3.95
11/5/10	Thursday	The Speed Track	South Lake Tahoe, CA	\$49.00
11/6/10	Friday	Starbucks	Paso Robles	\$5.95
11/5/10	Thursday	Raley's	South Lake Tahoe, CA	\$8.58
11/5/10	Thursday	Bubbles	Morgan Hill, CA	\$36.94
11/5/10	Thursday	McDonald's	Lake Tahoe, CA	\$6.61
11/5/10	Thursday	Jamba Juice	Lake Tahoe, CA	\$5.65
11/5/10	Thursday	Embassy Suites	South Lake Tahoe, CA	\$505.60
11/5/10	Thursday	Embassy Suites	South Lake Tahoe, CA	\$5.00
11/8/10	Sunday	Shell Oil	Santa Barbara, CA	\$50.35
11/11/10	Wednesday	Vons	Carpinteria, CA	\$13.41
11/11/10	Wednesday	Cantwell's Market	Summerland, CA	\$6.44
11/16/10	Monday	Vons Fuel	Goleta, CA	\$45.00
11/18/10	Wednesday	FedEx	Tennessee	\$222.99
11/20/10	Friday	Root	Solvang, CA	\$39.15
			Total	\$1,173.73

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
December 22, 2010 Statement - Paid on January 13, 2011				
12/2/10	Thursday	Union 76	Ontario, CA	\$14.66
12/3/10	Friday	Fairfield Inn	Ontario, CA	\$165.17
12/3/10	Friday	Native Foods	Culver City, CA	\$77.76
12/3/10	Friday	Shell Oil	Agoura, CA	\$48.96
12/3/10	Friday	Starbucks	Ontario, CA	\$15.45
12/7/10	Tuesday	Union 76	Santa Barbara, CA	\$43.29
12/13/10	Monday	Office Depot	San Leandro, CA	\$21.94
12/13/10	Monday	Shell Oil	San Leandro, CA	\$65.86
12/14/10	Tuesday	Chevron	Paso Robles, CA	\$52.52
12/14/10	Tuesday	Fairfield Inn	Sebastopol, CA	\$99.97
12/15/10	Wednesday	Avis Rentacar	Santa Barbara, CA	\$81.91
12/15/10	Wednesday	Chevron	Santa Barbara, CA	\$34.03
12/15/10	Wednesday	Mosquito and Vector	California	\$280.00
12/15/10	Wednesday	Mosquito and Vector	California	\$260.00
12/15/10	Wednesday	Mosquito and Vector	California	\$260.00
12/15/10	Wednesday	Mosquito and Vector	California	\$200.00
12/15/10	Wednesday	The Harbor Restaurant	Santa Barbara, CA	\$73.44
12/16/10	Thursday	Starbucks	Goleta, CA	\$2.35
12/16/10	Thursday	Union 76	Carpinteria, CA	\$47.98

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
12/17/10	Friday	ExxonMobil	Santa Barbara, CA	\$48.14
12/19/10	Sunday	Vons Fuel	Goleta, CA	\$48.84
12/20/10	Monday	Saigon Vietnamese Restaurant	Santa Barbara, CA	\$38.63
12/20/10	Monday	Trader Joe's	Santa Barbara, CA	\$215.56
			Total	\$2,196.46
January 24, 2011 Statement - Paid on March 11, 2011				
12/21/10	Tuesday	Avis Rentacar	New York	\$10.00
12/22/10	Wednesday	Conserve Fuel	Santa Barbara, CA	\$54.96
12/22/10	Wednesday	Pascucci	Santa Barbara, CA	\$351.71
12/23/10	Thursday	Café Luna	Summerland, CA	\$10.55
12/24/10	Friday	Vons Store	Goleta, CA	\$35.20
12/25/10	Saturday	Union 76	Carpinteria, CA	\$57.52
12/25/10	Saturday	Union 76	Santa Paula, CA	\$8.32
12/25/10	Saturday	Union 76	Santa Paula, CA	\$75.00
12/30/10	Thursday	RC Petro	Palm Springs, CA	\$56.66
1/3/11	Monday	Chevron	Santa Barbara, CA	\$36.79
1/3/11	Monday	Starbucks	Santa Barbara, CA	\$7.80
1/4/11	Tuesday	Conserve Fuel	Santa Barbara, CA	\$49.27
1/4/11	Tuesday	Union 76	Carpinteria, CA	\$20.05
1/7/11	Friday	Cantwell's Market	Summerland, CA	\$23.58

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
1/7/11	Friday	Firestone	Santa Barbara, CA	\$35.59
1/8/11	Saturday	AMCA	New Jersey	\$385.00
1/8/11	Saturday	Petco	Santa Barbara, CA	\$102.16
1/10/11	Monday	Conserve Fuel	Santa Barbara, CA	\$50.29
1/10/11	Monday	Crushcakes/Crushcafe	Santa Barbara, CA	\$14.90
1/10/11	Monday	Firestone	Santa Barbara, CA	\$370.57
1/11/11	Tuesday	Conserve Fuel	Santa Barbara, CA	\$51.76
1/12/11	Wednesday	Conserve Fuel	Santa Barbara, CA	\$45.39
1/13/11	Thursday	Fresco	Santa Barbara, CA	\$50.36
1/13/11	Thursday	Starbucks	Santa Barbara, CA	\$14.55
1/16/11	Sunday	Union 76	Carpinteria, CA	\$49.28
1/17/11	Monday	Channel Islands Do	Carpinteria, CA	\$23.45
1/17/11	Monday	Orchard Supply	Goleta, CA	\$69.57
1/19/11	Wednesday	Chevron	Santa Barbara, CA	\$17.44
1/19/11	Wednesday	Conserve Fuel	Santa Barbara, CA	\$53.44
1/19/11	Wednesday	Educated Car Wash	Santa Barbara, CA	\$6.00
1/20/11	Thursday	Jack's Famous Bagels	Santa Barbara, CA	\$14.93
1/20/11	Thursday	USPS	Summerland, CA	\$35.20
			Total	\$2,187.29

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
February 22, 2011 Statement - Paid on March 15, 2011				
1/24/11	Monday	CSDA	California	\$575.00
1/24/11	Monday	Fresco	Santa Barbara, CA	\$28.41
1/25/11	Tuesday	Café Luna	Summerland, CA	\$9.65
1/25/11	Tuesday	Starbucks	Goleta, CA	\$10.80
1/26/11	Wednesday	Cantwell's Market	Summerland, CA	\$15.01
1/26/11	Wednesday	Shell Oil	Santa Barbara, CA	\$53.00
1/28/11	Friday	Saigon Vietnamese Restaurant	Santa Barbara, CA	\$45.68
1/29/11	Saturday	East Coast Bagel	California	\$5.04
1/29/11	Saturday	Jamba Juice	Upland, CA	\$5.75
1/29/11	Saturday	Stein Mart	La Quinta, CA	\$56.49
1/29/11	Saturday	Target	La Quinta, CA	\$8.69
1/29/11	Saturday	Vons Store	Woodland Hills, CA	\$15.25
1/30/11	Sunday	Avis Rentacar	Goleta, CA	\$55.68
1/30/11	Sunday	IWGR IW Club	Indian Wells, CA	\$56.39
1/30/11	Sunday	RC Petro	Palm Springs, CA	\$44.15
1/30/11	Sunday	Renaissance Hotels	Indian Wells, CA	\$37.63
1/30/11	Sunday	Titled Kilt Pub & Eatery	Palm Desert, CA	\$76.82
1/31/11	Monday	Midori Japanese Restaurant	Rancho Mirage	\$105.00
2/1/11	Monday	Café Italia	Indian Wells, CA	\$149.47

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
2/2/11	Tuesday	Café Italia	Indian Wells, CA	\$161.16
2/2/11	Tuesday	Enterprise Rent-A-Car	Palm Springs, CA	\$160.09
2/2/11	Tuesday	Native Foods	Palm Desert, CA	\$80.99
2/2/11	Tuesday	RC Petro	Palm Springs, CA	\$48.07
2/2/11	Tuesday	RC Petro	Palm Springs, CA	\$39.52
2/3/11	Wednesday	Ralphs	Santa Barbara, CA	\$72.21
2/3/11	Wednesday	Renaissance Hotels	Indian Wells, CA	\$1,208.36
2/3/11	Wednesday	Renaissance Hotels	Indian Wells, CA	\$648.17
2/3/11	Wednesday	Renaissance Hotels	Indian Wells, CA	\$683.78
2/3/11	Wednesday	Santa Ynez Valley Coffee	Solvang, CA	\$4.86
2/4/11	Thursday	Channel Islands Do	Carpinteria, CA	\$10.87
2/4/11	Thursday	Whole Foods	Santa Barbara, CA	\$5.78
2/4/11	Thursday	Zookers	Carpinteria, CA	\$64.00
2/6/11	Saturday	Rusty's Pizza	Carpinteria, CA	\$28.86
2/6/11	Saturday	Starbucks	Goleta, CA	\$10.95
2/7/11	Sunday	Vons Fuel	Goleta, CA	\$48.80
2/8/11	Monday	Derf's Café	Santa Barbara, CA	\$50.00
2/8/11	Monday	Sojourner Café	Santa Barbara, CA	\$37.81
2/9/11	Tuesday	Conserve Fuel	Santa Barbara, CA	\$54.48
2/9/11	Tuesday	Crushcakes/Crushcafe	Santa Barbara, CA	\$13.88

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
2/9/11	Tuesday	McDonald's	Santa Barbara, CA	\$7.81
2/9/11	Tuesday	Our Daily Bread	Santa Barbara, CA	\$13.67
2/9/11	Tuesday	Starbucks	Santa Barbara, CA	\$13.76
2/10/11	Wednesday	Chevron	Santa Barbara, CA	\$4.33
2/11/11	Thursday	Reds Wine Bar	Santa Barbara, CA	\$51.70
2/12/11	Friday	Conserve Fuel	Santa Barbara, CA	\$54.20
2/14/11	Sunday	Peet's Coffee and Tea	Santa Barbara, CA	\$10.35
2/14/11	Sunday	Saigon Vietnamese Restaurant	Santa Barbara, CA	\$12.35
2/15/11	Monday	Community Action Comission	Goleta, CA	\$12.78
2/15/11	Monday	Peet's Coffee and Tea	Santa Barbara, CA	\$6.25
2/15/11	Monday	Stacky's Seaside	Summerland, CA	\$30.59
2/16/11	Tuesday	Boathouse	Santa Barbara, CA	\$63.57
2/16/11	Tuesday	Conserve Fuel	Santa Barbara, CA	\$55.57
2/16/11	Tuesday	McDonald's	Santa Barbara, CA	\$5.31
2/16/11	Tuesday	Starbucks	Goleta, CA	\$14.45
2/16/11	Tuesday	Union 76	Santa Barbara, CA	\$55.82
2/17/11	Wednesday	Jack's Famous Bagels	Santa Barbara, CA	\$18.74
2/17/11	Wednesday	Starbucks	Santa Barbara, CA	\$10.25
2/17/11	Wednesday	Uncle Rocco's NY Pizza	Santa Barbara, CA	\$16.51

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
2/18/11	Thursday	Mandarin Palace	Santa Barbara, CA	\$66.05
			Total	\$5,310.61
March 22, 2011 Statement - Paid on April 7, 2011				
2/22/11	Monday	Chevron	Santa Barbara, CA	\$51.73
2/23/11	Tuesday	Vons Fuel	Goleta, CA	\$57.30
2/24/11	Wednesday	Community Action Comission	Goleta, CA	\$12.72
2/24/11	Wednesday	Something's Fishy	Woodland Hills, CA	\$64.73
2/25/11	Thursday	Z's Tap House & Grill	Goleta, CA	\$91.03
2/27/11	Saturday	Conserve Fuel	Santa Barbara, CA	\$64.13
2/28/11	Sunday	Blenders in the Grass	Goleta, CA	\$5.25
2/28/11	Sunday	Itsuki	California	\$84.42
3/1/11	Monday	Cantwell's Market	Summerland, CA	\$19.81
3/1/11	Monday	Union 76	Carpinteria, CA	\$54.20
3/2/11	Tuesday	Chili's	Seaside, CA	\$30.85
3/2/11	Tuesday	Conserve Fuel	Santa Barbara, CA	\$64.51
3/2/11	Tuesday	McDonald's	Santa Barbara, CA	\$8.03
3/2/11	Tuesday	Starbucks	Paso Robles, CA	\$6.55
3/3/11	Wednesday	7-Eleven	Del Rey Oaks, CA	\$10.42
3/3/11	Wednesday	Pacifica Café	Seaside, CA	\$17.51
3/4/11	Thursday	Cannery Row Brewing Co.	Monterey, CA	\$33.55
3/4/11	Thursday	Embassy Suites	Seaside, CA	\$38.33

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
3/4/11	Thursday	Intercontinental Parking	Monterey, CA	\$8.00
3/4/11	Thursday	Mandarin Palace	Santa Barbara, CA	\$55.25
3/4/11	Thursday	Union 76	Buellton, CA	\$60.11
3/5/11	Friday	Embassy Suites	Seaside, CA	\$503.85
3/9/11	Wednesday	Arigato Sushi	Santa Barbara, CA	\$150.15
3/9/11	Wednesday	Los Olivos Grocery	Santa Ynez, CA	\$51.30
3/9/11	Wednesday	Vons Fuel	Goleta, CA	\$62.33
3/10/11	Thursday	Santa Barbara Brew House	Santa Barbara, CA	\$67.17
3/14/11	Monday	Union 76	Carpinteria, CA	\$63.70
3/15/11	Tuesday	Habit Burger	Santa Barbara, CA	\$25.72
3/15/11	Tuesday	Starbucks	Goleta, CA	\$20.60
3/16/11	Wednesday	Jack's Famous Bagels	Santa Barbara, CA	\$17.44
3/18/11	Friday	Rusty's Pizza	Carpinteria, CA	\$12.46
3/20/11	Sunday	Donald's Gifts And..	Anaheim, CA	\$26.10
3/20/11	Sunday	Rainforest	Anaheim, CA	\$121.60
			Total	\$1,960.85
April 22, 2011 Statement - Paid on May 13, 2011				
3/21/11	Monday	Compass Books	Anaheim, CA	\$10.60
3/21/11	Monday	Compass Books	Anaheim, CA	\$14.14
3/21/11	Monday	Goofy's Kitchen	Anaheim, CA	\$26.84

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
3/21/11	Monday	The Lounge at Steak	Anaheim, CA	\$32.64
3/22/11	Tuesday	Blue Bayou	Anaheim, CA	\$168.67
3/22/11	Tuesday	Compass Books	Anaheim, CA	\$14.41
3/22/11	Tuesday	ESPN Zone	Anaheim, CA	\$26.73
3/23/11	Wednesday	Compass Books	Anaheim, CA	\$13.87
3/23/11	Wednesday	ESPN Zone	Anaheim, CA	\$25.51
3/24/11	Thursday	ACT Commenvironcouncil	California	\$490.00
3/24/11	Thursday	Disney Resort	Anaheim, CA	\$868.80
3/24/11	Thursday	Disney Resort	Anaheim, CA	\$1,375.99
3/24/11	Thursday	ExxonMobil	Glendale, CA	\$61.80
3/24/11	Thursday	La Brea Bakery	Anaheim, CA	\$71.37
3/24/11	Thursday	Storyteller's Café	Anaheim, CA	\$91.30
3/24/11	Thursday	Target	Fullerton, CA	\$11.00
4/3/11	Sunday	7-Eleven	Carpinteria, CA	\$58.78
4/4/11	Monday	Chevron	Paso Robles, CA	\$10.77
4/4/11	Monday	In-N-Out Burger	Goleta, CA	\$6.01
4/4/11	Monday	Jamba Juice	San Ramon, CA	\$5.85
4/4/11	Monday	Turnpike Shell	Santa Barbara, CA	\$11.00
4/5/11	Tuesday	Jamba Juice	Sacramento, CA	\$5.65
4/5/11	Tuesday	McCormick & Schmick	Sacramento, CA	\$74.15

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
4/5/11	Tuesday	Residence Inn	Sacramento, CA	\$117.57
4/5/11	Tuesday	Starbucks	Paso Robles, CA	\$10.95
4/5/11	Tuesday	Three Upper Crust Pizza	Sacramento, CA	\$4.08
4/5/11	Tuesday	Union 76	Sacramento, CA	\$58.09
4/5/11	Tuesday	Walgreens	Sacramento, CA	\$3.66
4/6/11	Wednesday	Jack's Famous Bagels	Santa Barbara, CA	\$18.45
4/7/11	Thursday	El Rancho Market	Solvang, CA	\$15.32
4/7/11	Thursday	New Frontiers	Solvang, CA	\$14.01
4/7/11	Thursday	Shell Oil	Buellton, CA	\$61.23
4/8/11	Friday	Saigon Vietnamese Restaurant	Santa Barbara, CA	\$13.97
4/12/11	Tuesday	Conserve Fuel	Santa Barbara, CA	\$40.60
4/13/11	Wednesday	Amazon Marketplace	Washington	\$108.36
4/13/11	Wednesday	Amazon.com	Washington	\$187.00
4/14/11	Thursday	El Paseo Restaurant	Santa Barbara, CA	\$51.78
4/15/11	Friday	Cantwell's Market	Summerland, CA	\$22.41
4/16/11	Saturday	Carlito's Café & Cantina	Santa Barbara, CA	\$33.74
4/16/11	Saturday	FedEx	Tennessee	\$32.32
4/21/11	Thursday	Chevron	Carpinteria, CA	\$65.26
			Total	\$4,334.68

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
May 22, 2011 Statement - Paid on June 14, 2011				
4/22/11	Friday	SiriusXM.com	New York	\$86.09
4/25/11	Monday	USPS	Summerland, CA	\$1.92
4/27/11	Wednesday	Carl's Jr.	Buellton, CA	\$7.59
4/27/11	Wednesday	CVS Pharmacy	Santa Barbara, CA	\$6.96
4/27/11	Wednesday	Starbucks	Santa Barbara, CA	\$7.80
4/28/11	Thursday	Chevron	Gilroy, CA	\$74.98
4/28/11	Thursday	Chevron	Paso Robles, CA	\$16.28
4/28/11	Thursday	Norton *Annual Renewal	California	\$69.99
4/29/11	Friday	Fast Lane	Santa Rosa, CA	\$21.07
4/29/11	Friday	Union 76	Sonoma, CA	\$64.71
4/30/11	Saturday	Chevron	Paso Robles, CA	\$61.90
4/30/11	Saturday	Chevron	Santa Barbara, CA	\$26.74
5/4/11	Wednesday	FedEx	Tennessee	\$111.05
5/4/11	Wednesday	Starbucks	Santa Barbara, CA	\$4.10
5/4/11	Wednesday	Uncle Chen	Carpinteria, CA	\$73.49
5/4/11	Wednesday	USA Petroleum	Santa Barbara, CA	\$61.15
5/5/11	Thursday	Crown and Anchor	Monterey, CA	\$36.31
5/5/11	Thursday	Pacifica Café	Seaside, CA	\$10.24
5/5/11	Thursday	Starbucks	Seaside, CA	\$7.80

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
5/6/11	Friday	Chevron	Paso Robles, CA	\$68.40
5/6/11	Friday	Jamba Juice	Santa Maria, CA	\$5.85
5/6/11	Friday	Old Fisherman's Grotto	Monterey, CA	\$34.57
5/6/11	Friday	Waterfront	Monterey, CA	\$5.00
5/7/11	Saturday	Marriott	Monterey, CA	\$386.56
5/12/11	Thursday	Brewhouse	Santa Barbara, CA	\$120.22
5/12/11	Thursday	Chevron	Santa Barbara, CA	\$54.71
5/12/11	Thursday	Shoreline Beach Café	Santa Barbara, CA	\$23.79
5/15/11	Sunday	Union 76	Carpinteria, CA	\$63.33
5/17/11	Tuesday	Coffee Cat	Santa Barbara, CA	\$15.98
5/17/11	Tuesday	Starbucks	Santa Barbara, CA	\$7.80
5/17/11	Tuesday	Store Uniblue Koeln	N/A	\$29.95
5/17/11	Tuesday	Union 76	Carpinteria, CA	\$63.51
			Total	\$1,629.84
6/22/2011 Statement - Paid in Fiscal Year 2011-2012				
5/23/11	Monday	Freebird's	Goleta, CA	\$21.75
5/23/11	Monday	Starbucks	Goleta, CA	\$7.80
5/23/11	Monday	Tri County Office Furniture	Santa Barbara, CA	\$124.52
5/25/11	Wednesday	Conserve Fuel	Santa Barbara, CA	\$61.16
5/27/11	Friday	Corktree Cellars	Carpenteria, CA	\$51.50

Mosquito and Vector Management District Credit Card Audit Appendix A

Transaction Date	Day of the Week	Vendor	Location	Amount
5/29/11	Sunday	Union 76	Carpenteria, CA	\$52.43
5/30/11	Monday	7-Eleven	Sunnyvale, CA	\$11.78
5/30/11	Monday	Valero	Sunnyvale, CA	\$58.02
5/30/11	Monday	McDonald's	El Paso, CA	\$20.09
5/30/11	Monday	McNears Saloon and Dining	Petaluma, CA	\$95.14
6/2/11	Thursday	Starbucks	Santa Barbara, CA	\$7.95
6/2/11	Thursday	Starbucks	Goleta, CA	\$14.20
6/1/11	Wednesday	Union 76	Carpenteria, CA	\$20.27
6/4/11	Saturday	Chevron	Carpenteria, CA	\$20.33
6/2/11	Thursday	City of Santa Barbara Parks & Rec	Santa Barbara, CA	\$75.00
6/4/11	Saturday	Amazon Marketplace	Washington	\$432.99
6/5/11	Sunday	Conserve Fuel	Santa Barbara, CA	\$54.05
6/6/11	Monday	Stacky's Seaside	Summerland, CA	\$12.97
6/7/11	Tuesday	Peet's Coffee and Tea	Santa Barbara, CA	\$34.00
6/7/11	Tuesday	Chuck's Waterfront Grill	Santa Barbara, CA	\$20.51
6/7/11	Tuesday	Chuck's Waterfront Grill	Santa Barbara, CA	\$26.93
6/10/11	Friday	Cantwell's Market	Summerland, CA	\$27.88
6/16/11	Thursday	FedEx	Tennessee	\$250.26
6/18/11	Saturday	Embassy Suites	Seaside, CA	-\$503.85

**Mosquito and Vector Management District
Credit Card Audit
Appendix A**

Transaction Date	Day of the Week	Vendor	Location	Amount
6/17/11	Friday	Vons Fuel	Goleta, CA	\$58.81
Total				\$1,056.49
Cumulative amount charged				\$29,076.39
Average amount charged each month				\$2,236.65

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
CREDIT CARD AUDIT
APPENDIX B**

Vendor	Date	Business Purpose Provided by MVMD	Item Purchased	Time	Location	Amount	Unitemized
Derf's Café	Thursday, July 08, 2010	Dinner Meeting	Food/Beverage	4:57 PM	Santa Barbara, CA	\$43.50	Non-itemized
Giavanni's Pizza and Pasta	Monday, July 12, 2010	None Noted	Food/Beverage	5:48 PM	Santa Maria	\$12.10	Non-itemized
Z's Taphouse and Grill	Wednesday, July 14, 2010	Summerland Community Assoc. Press Release	Food/Beverage	9:46 PM	Goleta, CA	\$30.00	Non-itemized
Edomasa Restaurant	Monday, July 19, 2010	Southern Region Quarter Meeting Dinner	Food/Beverage	5:23 PM	Santa Barbara, CA	\$77.09	Non-itemized
Freebird's	Tuesday, July 20, 2010	HSC Meeting	Food/Beverage	12:59 PM	Isla Vista, CA	\$22.84	Itemized
Courtyard Marriott	Wednesday, July 21, 2010	None Noted	Conference Hotel	5:52 PM	Sacramento, CA	\$143.57	Non-itemized
Courtyard Marriott	Wednesday, July 21, 2010	None Noted	Restaurant Room Charge	N/A	Sacramento, CA	\$18.22	Non-itemized
Courtyard Marriott	Thursday, July 22, 2010	None Noted	Restaurant Room Charge	N/A	Sacramento, CA	\$16.97	Non-itemized
Uncle Rocco's Pizza	Monday, July 26, 2010	City of Carp Board Meeting	Food/Beverage	5:43 PM	Santa Barbara, CA	\$37.25	Non-itemized
Four Seasons Biltmore	Monday, July 26, 2010	CSDA Networking Meeting - Two People	Food/Beverage	5:19 PM	Santa Barbara, CA	\$78.34	Non-itemized
Palmeri's Cocktail Lounge	Wednesday, August 11, 2010	Meeting	Food/Beverage	6:11 PM	Santa Barbara, CA	\$17.00	Non-itemized
Palmeri's Cocktail Lounge	Wednesday, August 11, 2010	Meeting	Food/Beverage	7:30 PM	Santa Barbara, CA	\$10.00	Non-itemized
Starbucks	Friday, August 13, 2010	HSC Site Visit	Coffee	10:54 AM	Santa Barbara, CA	\$7.65	Itemized
Stacky's Seaside	Monday, August 16, 2010	Networking Lunch	Food/Beverage	1:02 PM	Summerland, CA	\$9.97	Non-itemized
Mandarin Palace	Monday, August 16, 2010	Dinner Networking Meeting	Food/Beverage	7:04 PM	Santa Barbara, CA	\$48.24	Non-itemized
Starbucks	Friday, August 20, 2010	HSC Site Visit	Coffee	8:33 AM	Santa Barbara, CA	\$7.65	Itemized
Santa Barbara Hand Car Wash	Friday, August 20, 2010	None Noted	Car Wash	12:37 PM	Santa Barbara, CA	\$19.99	Itemized
Starbucks	Wednesday, September 22, 2010	None Noted	Coffee	9:00 AM	Goleta	\$4.95	Itemized
Fresco Café	Wednesday, September 22, 2010	HSC Meeting	Food/Beverage	12:16 PM	Santa Barbara, CA	\$19.86	Itemized
Z's Taphouse and Grill	Tuesday, October 05, 2010	Lunch - Real Estate Viewing	Food/Beverage	12:03 PM	Goleta, CA	\$31.37	Itemized
Starbucks	Thursday, October 14, 2010	UCSB 1 PM Committee Meeting	Coffee	9:25 AM	Goleta, CA	\$5.25	Itemized
El Pollo Loco	Thursday, October 14, 2010	UCSB 1 PM Committee Meeting	Food/Beverage	1:35 PM	Santa Barbara, CA	\$4.72	Non-itemized
Fairfield Inn	Wednesday, December 01, 2010	None Noted	Conference Hotel	1:54 AM	Ontario, CA	\$149.18	Itemized
Fairfield Inn	Thursday, December 02, 2010	None Noted	Movie	N/A	Ontario, CA	\$15.99	Itemized
Starbucks	Tuesday, January 25, 2011	SB City Council Meeting	Coffee	6:03 PM	Goleta, CA	\$10.80	Itemized
Saigon Vietnamese	Friday, January 28, 2011	MVCAC Annual Conference	Food/Beverage	6:37 PM	Santa Barbara, CA	\$45.68	Non-itemized
Target	Saturday, January 29, 2011	CMVCA Golf Tournament	Sunblock	11:02 AM	La Quinta, CA	\$8.69	Itemized
Stein Mart	Saturday, January 29, 2011	CMVCA Golf Tournament	Shoes and Headwear	11:13 AM	La Quinta, CA	\$56.49	Itemized
Renaissance Hotels	Saturday, January 29, 2011	HS MVCAC Annual Meeting - 4 nights	Conference Hotel	11:29 PM	Indian Wells, CA	\$832.45	Non-itemized
Renaissance Hotels	Sunday, January 30, 2011	HS MVCAC Annual Meeting - 4 nights	Coffee Bar	7:16 AM	Indian Wells, CA	\$12.23	Itemized
Renaissance Hotels	Sunday, January 30, 2011	HS MVCAC Annual Meeting - 4 nights	Room Service	10:28 AM	Indian Wells, CA	\$47.37	Non-itemized

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
CREDIT CARD AUDIT
APPENDIX B**

Vendor	Date	Business Purpose Provided by MVMD	Item Purchased	Time	Location	Amount	Unitemized
Renaissance Hotels	Sunday, January 30, 2011	HS MVCAC Annual Meeting - 4 nights	Movie	N/A	Indian Wells, CA	\$9.99	Non-itemized
Renaissance Hotels	Sunday, January 30, 2011	HS MVCAC Annual Meeting - 4 nights	Movie	N/A	Indian Wells, CA	\$9.99	Non-itemized
Renaissance Hotels	Sunday, January 30, 2011	HS MVCAC Annual Meeting - 4 nights	Refrigerator Charge	N/A	Indian Wells, CA	\$7.20	Non-itemized
Renaissance Hotels	Monday, January 31, 2011	HS MVCAC Annual Meeting - 4 nights	Coffee Bar	8:12 AM	Indian Wells, CA	\$8.97	Itemized
Renaissance Hotels	Monday, January 31, 2011	HS MVCAC Annual Meeting - 4 nights	Coffee Bar	8:14 AM	Indian Wells, CA	\$22.29	Itemized
Renaissance Hotels	Monday, January 31, 2011	HS MVCAC Annual Meeting - 4 nights	Pool Bar	12:34 PM	Indian Wells, CA	\$10.24	Itemized
Renaissance Hotels	Monday, January 31, 2011	HS MVCAC Annual Meeting - 4 nights	Pool Bar	1:20 PM	Indian Wells, CA	\$104.63	Itemized
Renaissance Hotels	Monday, January 31, 2011	HS MVCAC Annual Meeting - 4 nights	Refrigerator Charge	N/A	Indian Wells, CA	\$9.60	Non-itemized
Renaissance Hotels	Tuesday, February 01, 2011	HS MVCAC Annual Meeting - 4 nights	Coffee Bar	8:17 AM	Indian Wells, CA	\$17.41	Itemized
Renaissance Hotels	Tuesday, February 01, 2011	HS MVCAC Annual Meeting - 4 nights	Pool Bar	1:35 PM	Indian Wells, CA	\$82.60	Itemized
Renaissance Hotels	Wednesday, February 02, 2011	HS MVCAC Annual Meeting - 4 nights	Breakfast	N/A	Indian Wells, CA	\$33.39	Non-itemized
Midori Japanese Restaurant	Sunday, January 30, 2011	Dinner MVCAC Conference - Two People	Food/Beverage	9:22 PM	Rancho Mirage, CA	\$105.00	Non-itemized
Café Italia	Monday, January 31, 2011	MVCAC Annual - Two People	Food/Beverage	5:45 PM	Indian Wells, CA	\$149.47	Non-itemized
Café Italia	Wednesday, February 02, 2011	Dinner MVCAC Annual - Four People	Food/Beverage	2:50 PM	Indian Wells, CA	\$161.16	Non-itemized
Zookers Café	Friday, February 04, 2011	Working Lunch - Four People	Food/Beverage	12:06 PM	Carpinteria, CA	\$64.00	Itemized
Starbucks	Sunday, February 06, 2011	Office Supplies/ 1lb. Bag	Food/Beverage	8:25 AM	Goleta, CA	\$10.95	Itemized
Sojourner Café	Tuesday, February 08, 2011	Lunch Meeting	Food/Beverage	1:16 PM	Santa Barbara, CA	\$37.81	Itemized
Red's Wine Bar	Thursday, February 10, 2011	Board Meeting - Two People	Food/Beverage	8:26 PM	Santa Barbara, CA	\$51.70	Non-itemized
Something's Fishy	Thursday, February 24, 2011	Dinner - Two People	Food/Beverage	6:17 PM	Santa Barbara, CA	\$64.73	Non-itemized
Z's Tap House	Friday, February 25, 2011	Staff Team Building - Lunch and Bowl	Food/Beverage	5:30 PM	Goleta, CA	\$91.03	Non-itemized
Itsuki	Monday, February 28, 2011	Lunch Orcaschool Meeting - Four People	Food/Beverage	2:11 PM	Santa Barbara, CA	\$84.42	Non-itemized
Embassy Suites	Wednesday, March 02, 2011	None Noted	Conference Hotel	8:52 PM	Seaside, CA	\$490.86	Itemized
Embassy Suites	Thursday, March 03, 2011	None Noted	Movie	N/A	Seaside, CA	\$12.99	Itemized
Los Olivos Grocery	Wednesday, March 09, 2011	HSC Meeting	Food/Beverage	12:56 PM	Santa Ynez	\$51.30	Itemized
Arigato Sushi	Wednesday, March 09, 2011	Dinner - HSC Interviews - Four People	Food/Beverage	8:06 PM	Santa Barbara, CA	\$150.15	Non-itemized
Brew House	Thursday, March 10, 2011	Board Meeting - Three People	Food/Beverage	7:20 PM	Santa Barbara, CA	\$67.17	Itemized
Starbucks	Tuesday, March 15, 2011	Office Supplies/ 1lb. Bag and Snack	Coffee	9:02 AM	Fairview Store	\$20.60	Itemized
Rainforest Café	Sunday, March 20, 2011	HMCA Lunch - Four People	Food/Beverage	N/A	Anaheim, CA	\$121.60	Non-itemized
Starbucks	Wednesday, April 27, 2011	HSC Meeting	Coffee	7:39 AM	Montecito, CA	\$7.80	Itemized
Carls Jr.	Wednesday, April 27, 2011	MVCAC Spring Conference	Food/Beverage	11:15 PM	Buellton, CA	\$7.59	Itemized
Crown and Anchor British	Thursday, May 05, 2011	MVCAC Spring Meeting Dinner	Food/Beverage	9:53 PM	Monterey, CA	\$36.31	Non-itemized

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
CREDIT CARD AUDIT
APPENDIX B**

Vendor	Date	Business Purpose Provided by MVMD	Item Purchased	Time	Location	Amount	Unitemized
Shoreline Café	Thursday, May 12, 2011	Board Lunch UCSB Meeting/Board Meeting	Food/Beverage	11:43 AM	Santa Barbara, CA	\$23.79	Non-itemized
The Brew House	Thursday, May 12, 2011	Board Meeting Strategy Session - Four People	Food/Beverage	7:44 PM	Santa Barbara, CA	\$120.22	Non-itemized
Starbucks	Monday, May 23, 2011	Meeting @ UCSB for Possible Site	Food/Beverage	9:24 AM	Fairview Store	\$7.80	Itemized
Freebird's	Monday, May 23, 2011	UCSB Possible New Site - Working Lunch	Food/Beverage	11:47 AM	Isla Vista, CA	\$21.75	Itemized
Corktree Cellars	Friday, May 27, 2011	Working Brunch with Orca School Master Teacher	Food/Beverage	5:10 PM	Carpinteria, CA	\$51.50	Non-itemized
McNear's	Monday, May 30, 2011	Dinner/Lunch Marin/Sonoma - three people	Food/Beverage	2:40 PM	Petaluma, CA	\$95.14	Non-itemized
Stacky's Seaside	Monday, June 06, 2011	Lunch Meeting	Food/Beverage	3:59 PM	Summerland, CA	\$12.97	Non-itemized
The Endless Summer Bar-	Tuesday, June 07, 2011	MVCAC Southern Region Meeting	Food/Beverage	2:24 PM	Santa Barbara, CA	\$20.51	Itemized
The Endless Summer Bar-	Tuesday, June 07, 2011	MVCAC Southern Region Meeting	Food/Beverage	2:36 AM	Santa Barbara, CA	\$26.93	Itemized
Cantwell's Market	Friday, June 10, 2011	Office Supplies - Vibranz, Promax, Clif Builders..	Food/Beverage	1:21 PM	Summerland, CA	\$27.88	Itemized
Total						\$4,356.85	